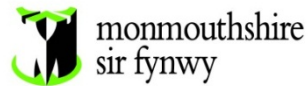


Public Document Pack



County Hall
Rhadyr
Usk
NP15 1GA

Wednesday, 14 November 2018

Notice of meeting

Economy and Development Select Committee

Thursday, 22nd November, 2018 at 10.00 am

The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA

AGENDA

THERE WILL BE A PRE MEETING FOR MEMBERS OF THE COMMITTEE 30 MINUTES PRIOR TO THE START OF THE MEETING

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	Public Open Forum.	
4.	Pre-decision scrutiny of the Abergavenny Outdoor Structure (report to follow).	
5.	Presentation regarding Caldicot Regeneration Scheme (as part of Cardiff Capital Region City Deal).	
6.	Presentation regarding Events: New methodology for events and lessons learned.	
7.	To confirm the following minutes:	
7.1.	Joint Select Committee (Adults and Economy and Development Select Committees) dated 7th September 2018.	1 - 10
7.2.	Economy and Development Select Committee dated 27th September 2018.	11 - 18
8.	List of Actions arising from the Economy and Development Select Committee meeting dated 27th September 2018.	19 - 20

9.	Economy and Development Select Committee Forward Work Programme.	21 - 24
10.	Council and Cabinet Forward Work Programme.	25 - 48
11.	Next Meetings. <ul style="list-style-type: none">• Special Meeting of Economy and Development Select Committee – 18th December 2018 at 2.00pm.• Ordinary Meeting of Economy and Development Select Committee – 10th January 2019 at 10.00am.	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

P. Pavia
J. Becker
A. Davies
D. Dovey
M. Feakins
R. Roden
B. Strong
A. Watts
Vacancy (Independent Group)

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
 2. What is the Committee's role and what outcome do Members want to achieve?
 3. Is there sufficient information to achieve this? If not, who could provide this?
- Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Public Document Pack Agenda Item 7.1

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Joint Select Committee held
at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September,
2018 at 10.00 am**

PRESENT: County Councillor D. Blakebrough (Chair)
County Councillor P. Pavia (Vice-Chair)

County Councillors: D. Batrouni, J. Becker, L. Brown, D. Dovey,
A. Easson, R. Edwards, M. Feakins, M. Groucutt, R. Harris,
P. Murphy, M. Powell, J. Pratt, V. Smith, B. Strong, T. Thomas, J.
Treharne, J. Watkins and S. Woodhouse

OFFICERS IN ATTENDANCE:

Mark Hand	Head of Planning, Housing and Place-Shaping
Philip Thomas	Development Services Manager
Shirley Wiggam	Senior Strategy & Policy Officer
Ian Bakewell	Housing & Regeneration Manager
Ben Winstanley	Estates Manager
Sarah Jones	Principal Planning Policy Officer
David Wong	Senior Development Management Officer
Paul White	Specialist Environmental Health Officer
Paula Harris	Acting Scrutiny Officer
Richard Williams	Democratic Services Officer

APOLOGIES:

County Councillors R.J.W. Greenland, D. Jones, R. Roden, A. Webb and K. Williams

1. Election of Chair

We elected County Councillor D. Blakebrough as Chair.

2. Appointment of Vice-Chair

We appointed County Councillor P. Pavia as Vice-Chair.

3. Declarations of Interest

There were no declarations of interest made by Members.

4. Delivery of affordable housing: discussion to feed into the Welsh Government's call for evidence

Context:

The purpose of the report and presentation is to help inform a discussion to consider Monmouthshire's input into the Welsh Government's call for evidence on affordable housing delivery.

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Joint Select Committee held
at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September,
2018 at 10.00 am**

Key Issues:

The Welsh Government has issued a consultation over the summer seeking a call for evidence on affordable housing delivery. This is a key topic of interest and relevance to the Council and its communities.

Options Appraisal:

- To respond to the call for evidence, having discussed the relevant issues in the call for evidence.
- To decide to not respond to the call for evidence.

Member Scrutiny:

- The salary earnings table refers to the wages declared.
- The data provided indicates that more social housing is required in Monmouthshire.
- In terms of the figures relating to properties that have received planning permission but have yet to be built, these properties are subject to a natural time lag of developments being built.
- Development sites are coming forward but at a slower rate than required.
- The affordable housing developments that have been approved will be built.
- Discussions have begun regarding what is required in the next Local Development Plan (LDP) regarding affordable housing provision.
- There is a need to maintain the size standards in affordable housing and market housing.
- Affordable housing contribution needs to be on site and be locally based.
- Monmouthshire Housing was given the opportunity to contribute to the report.
- The Authority is recruiting for a supported lodgings co-ordinator to work with our partners. A pilot scheme is being developed via 'supporting people' to promote lodgings. This scheme will also target young people.
- The viability of affordable housing needs to be addressed to ensure that in future, more affordable housing is provided in Monmouthshire.
- Young People in Monmouthshire are struggling to afford to remain in Monmouthshire when they leave home and look for their first property.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

- The Authority could look to support housing associations and encourage such associations to investigate converting empty properties and empty shops into affordable housing units within Monmouthshire. It was noted that these matters will be investigated in the next LDP bearing in mind the way shopping has changed in recent years. However, this will need to be tempered to ensure that viable retail properties are retained.
- There are issues relating to property conversions but they can be achieved. Further investigation would be required. Housing associations within Monmouthshire had been approached regarding the provision of affordable units above shops. Challenges were identified, such as remote landlords, shared access, the cost of health and safety improvements and shared services. However, the opportunities are there to explore bringing some of these properties back into residential use.
- The quality of build of affordable housing needs to be retained to ensure that residents' quality of life is maintained.
- Developers could be encouraged to buy large empty buildings with a view to converting them into affordable units.
- It was considered that the planning application condition to commence building a property within five years is too long and should be reduced to three years.
- The Register of Social landlords (RSLs) each has a private building section and the Authority benefits from these as their profit margins are lower, allowing for a greater affordable housing balance.
- One of the reasons for the delay in getting properties built is due to infrastructure issues throughout the County. Development of some sites are being held up as developers are waiting for Welsh Water to install the appropriate infrastructure before building work can commence.
- A Welsh Government rent to own scheme is available but this scheme is not available within Monmouthshire. This might allow more of Monmouthshire's young people to remain within the County and reduce the numbers leaving to live in more affordable properties outside of the County. It was noted that an allocation of funding has been given to Monmouthshire County Council regarding rent to own. However, it is not an affordable housing scheme but is based on market rent. The RSL has to be able to deal with the developer to obtain the home for less than market value. This scheme could only work when an RSL has a site that it is developing itself. Melin Homes has been approached to undertake this scheme at one of its sites in Abergavenny.
- In terms of the options available as a local Authority, the Authority is looking to work with RSLs with Crick Road development as the first example. A partnership has been formed whereby, the RSL is looking to build market housing which it then uses to subsidise the affordable housing. We, as an Authority, are able to

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

input into the design and to ensure the longevity of the properties and that the infrastructure and green infrastructure is adhered to. Affordable housing can be enforced. Working in partnership, allows the Authority to accelerate growth, have a greater influence on the design standard if the Authority is prepared to take a lower receipt.

- Setting up our own housing company will enable the Authority to borrow money and start building. This could be undertaken with partners that already have an established structure set up. The expertise is already there and are specialists in building.
- The Authority is actively looking at modular construction with a view to building affordable homes to modular standards.
- Monmouthshire County Council is the pilot Authority for the Monmouthshire Housing Association (MHA) project with Cardiff University.
- In response to questions raised regarding the viability reports, the Head of Planning, Housing and Place Shaping stated that he would investigate the matter further.
- Welsh Government needs to provide more support to the Authority in order for it to meet Welsh Government targets.
- Community Land Trusts (CLTs) – Properties remain asset locked and would remain affordable in perpetuity. The properties are not built for profit. Less viable Council owned farms could be turned over to a CIC with the CIC using modular housing proposals to build Community Land Trusts for residents of the County, which would remain affordable in perpetuity. This matter could be further discussed at a future meeting of one of the Select Committees.
- The 25% affordable housing in the south of the County needs to be reviewed in the next LDP due to the increase in house prices in this region since the announcement that the Severn Bridge tolls are to be removed.
- An increase in the number of sites coming forward in the County will decrease the value of land within the market. This would aid in the number of affordable housing properties being delivered and have fewer issues regarding viability.
- If the Welsh Government was to give tax relief on capital gains value for the landowners willing to subjugate their land into affordable housing with the prerequisite of affordable housing being a covenant onto the land, then the Authority would, in time, have more land coming forward. There would be fewer chances for developers to negotiate the viability assessment.
- In terms of the LDP process, the Welsh Government commissioned a report to look at why sites are not coming forward. By the time the Authority goes to

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

deposit with the plans and submits them to Welsh Government, evidence will be required that sites are deliverable, including viability information.

- The weaknesses in the current proposals are that evidence from 2020 will be considered but it is unknown whether this will be relevant in 2033, as this is the date that the LDP runs to.
- Engagement with developers has taken place regarding candidate sites. However, it is anticipated that developers will not undertake all of their significant and expensive due diligence work regarding a specific site until they have confidence in the Plan.
- The shortage of land within the County is man-made. There is considerable land within Monmouthshire. However, much of the land is unsuitable for building on.
- In response to a Member's question regarding the regionalisation of capacity and expertise, it was noted that considerable collaborative work is undertaken at officer level across the region. The Head of Planning, Housing and Place Shaping chairs the South East Wales Strategic Development Plan. There is also a separate group, namely, the South East Wales Strategic Planning Group. Candidate sites have been established via a regional methodology. An employment methodology has also been agreed to obtain comparable data. Costs and expertise can be shared with other nearby planning authorities that are at a similar stage as Monmouthshire with regard to the development of their new LDPs.
- Strategic matters will be dealt with via the new Strategic Development Plan (SDP).
- There are three identified RSLs that currently work within Monmouthshire and strong relationships have been developed between the Authority and the RSLs. A Select Committee member suggested that the Authority should consider opening up opportunities to work with other RSLs.

Committee's Conclusion:

- More affordable houses need to be built within the County with the quality of build being maintained.
- Build for the future taking into account available land and future proofing such accommodation.
- Quality, affordable housing is required with appropriate standards being put in place also for market housing.
- Developers need to provide appropriate funding towards affordable housing provision.

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Joint Select Committee held
at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September,
2018 at 10.00 am**

- Further capacity and support is required regarding issues surrounding viability in order for the Authority to be able to provide more affordable housing, going forward.
- Space standards is available in England but not in Wales. Welsh Government should be lobbied on this matter.
- Good quality accommodation is essential.
- Infrastructure issues need to be addressed.
- Better, more affordable first time buyer accommodation is required for young people.
- Community Land Trusts (CLTs) – Guidance on how to take this matter forward needs to be investigated with a view to CLTs being incorporated into the LDP.
- Support from Welsh Government regarding building up the capacity of staff.
- Refurbishment of high street locations as potential properties for affordable housing.

5. Our approach to our housing land supply shortfall in advance of the new LDP: dealing with unallocated sites

Context:

To consider the Authority's approach to tackling its housing land supply shortfall, specifically how it deals with planning applications for unallocated sites in advance of the new LDP being adopted in December 2021. This matter will be considered by Council on 20th September 2018 for a decision on the Council's position.

Key Issues:

Some of the challenging issues and opportunities facing Monmouthshire's communities over coming years, include:

- The increasing proportion of Monmouthshire's population aged over 65 and over 85, increasing well in excess of the Wales average.
- The relative absence of 20-40 year olds and Monmouthshire's median age of 48 years (compared to a median age of 34 years in Cardiff).

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

- The resulting impact of the above two factors on Monmouthshire's economic base and future prospects of economic growth.
- Cardiff Capital Region City Deal and associated opportunities.
- The economic growth of the Bristol / South West region and the opportunities for Monmouthshire as a border county.
- The imminent removal of the Severn Bridge tolls.
- Monmouthshire's average house price now exceeding £300,000.
- Monmouthshire's affordable housing waiting list of 3000+.
- Monmouthshire's dual economy, with high-earning residents who work elsewhere, and a low paid workforce that lives elsewhere but works within the County.
- Associated commuting patterns, with 40% of Monmouthshire's economically active resident population commuting out of county.
- The challenges of rural isolation and sustaining rural services.
- The wealth of social capital in Monmouthshire's communities.
- Monmouthshire's well-performing schools.
- The beautiful landscapes and heritage that make Monmouthshire special.

These factors will be key considerations as the vision and strategy for Monmouthshire's new Local Development Plan (LDP) is developed. However, consideration needs to be given to what can be done in the interim (between now and December 2021).

Options Appraisal

There are two options:

- The first option is that the Authority gives no weight in its planning decisions to its lack of a five year housing land supply. This means that the Authority retains a Plan-led system, and proposed development on sites not allocated within the current LDP will be unacceptable in principle and planning permission would be refused. This option is essentially process-focused and would provide certainty to Monmouthshire's communities in that the current LDP would be adhered to. Development in other areas could come forwards via the new LDP, and planning permission could be sought in 2022 onwards.
- The second option is that the Authority gives some weight in its planning decisions to its lack of a five year housing land supply. This could be anywhere

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

from 'none' to 'considerable weight'. This option is essentially outcome-focused and would seek to make timely progress in tackling some of the issues identified.

Member Scrutiny:

- Monmouthshire currently has a 3.9 year land supply.
- It is important to give considerable weight to look at and consider new sites as they arise.
- Affordable housing is needed across the whole of the County.
- Freedom should remain for smaller unallocated sites to be brought forward for consideration by the Planning Committee for development. This will help in delivering local affordable housing needs within villages. This matter could be looked at in the next LDP.
- The hybrid option, (2(e) in the report, provides flexibility around development of the rural areas and the main towns providing a more balanced approach.
- Obtaining 35% affordable housing provision is essential.
- Adopting the ground rules identified in the report provides more flexibility within the County.
- The intention of the 60/40 sites was to deliver affordable housing in and around Monmouthshire's main villages. The policy allows for rural exception sites around main villages.
- The next LDP will include small scale developments.
- The Welsh Government Cabinet Secretary recognises that there is pressure on local planning authorities and communities from speculative development on unallocated sites.
- A Member stated that the Authority should be considering that no weight should be given to the lack of a five year land supply and only some weight should be given if there are various options that are met. The advantages of this approach, by determining the weight that is given, gives the option to follow the current LDP and argue that no weight should be given to unsuitable developments. It was considered that not all issues had been addressed and the Member was not content with the approach being taken. In relation to the five year land supply, comparing Monmouthshire with other authorities in Wales, Monmouthshire is in a better position than other authorities. It was considered that a better approach would be to be plan led rather than developer led. The Head of Planning, Housing and Place Shaping informed the Committee that the figures outlined in the presentation were correct. The next LDP will provide opportunities to do things differently via different models.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Joint Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September, 2018 at 10.00 am

- The next LDP needs to include sites for cemeteries within the County.
- Where 60/40 sites have not come forward, this is due to landowners aspirations.
- Highways capacity, school infrastructure and Air quality are some of the factors that will be factored into the new LDP.

Committee's Conclusion:

- There is a need for more affordable housing across the County. The Authority cannot afford to take forward a shortfall of housing provision to the next LDP without trying to address some of the issues in the interim.
- Smaller development sites need to be considered to encourage smaller developers to come forward.
- Challenge the 60/40 concept and the affordability factor as a part of the LDP review.
- There are challenges regarding infrastructure, particularly in the south east of the County in terms of being impacted by the Forest of Dean and Gloucestershire.
- There are also practical infrastructure implications, such as the need to consider suitable locations for cemeteries in the new LDP.

Recommendation to Council on 20th September 2018:

Option 2(e) - a hybrid of options 2(a)-(d), as outlined in the report, namely to allow otherwise acceptable development on unallocated sites throughout the County, with the extent of housing reflecting the current LDP's spatial strategy. In other words, the Main Towns would see a greater level of potential growth than Rural Secondary Settlements.

In response to a question raised by a member regarding paragraph 4.4 of the report in respect of the ground rules, the Head of Planning, Housing and Place Shaping stated that he would liaise with the Head of Law regarding this matter.

It was proposed by County Councillor R.G. Harris and seconded by County Councillor J. Becker that the Joint Select Committee supports Option 2(e) - a hybrid of options 2(a)-(d), as outlined in the report, namely to allow otherwise acceptable development on unallocated sites throughout the County, with the extent of housing reflecting the current LDP's spatial strategy. In other words, the Main Towns would see a greater level of

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Joint Select Committee held
at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA on Friday, 7th September,
2018 at 10.00 am**

potential growth than Rural Secondary Settlements.

Upon being put to the vote, the following votes were recorded:

In favour of the proposal	-	8
Against the proposal	-	1
Abstentions	-	1

The proposition was carried.

We recommended to Council that consideration be given to supporting Option 2(e) - a hybrid of options 2(a)-(d), as outlined in the report, namely to allow otherwise acceptable development on unallocated sites throughout the County, with the extent of housing reflecting the current LDP's spatial strategy. In other words, the Main Towns would see a greater level of potential growth than Rural Secondary Settlements, as the Joint Select Committee supports this option.

The meeting ended at 1.47 pm.

Public Document Pack Agenda Item 7.2

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

PRESENT: County Councillor P. Pavia (Chairman)
County Councillor A. Davies (Vice Chairman)

County Councillors: D. Dovey, M. Feakins and B. Strong

Also in attendance County Councillor(s): S. Jones (Cabinet Member) and V. Smith (observing)

OFFICERS IN ATTENDANCE:

Frances Williams	Chief Officer, Enterprise
Cath Fallon	Head of Economy and Enterprise
Matthew Lewis	Countryside Manager
Richard Simpkins	Business Manager - Tourism Leisure and Culture
Ian Saunders	Head of Tourism, Leisure, Culture and Youth
Marie Bartlett	Finance Manager
Mark Howcroft	Assistant Head of Finance
Paula Harris	Acting Scrutiny Officer
Richard Williams	Democratic Services Officer

APOLOGIES:

County Councillor R. Roden

1. Welcome

We welcomed Frances Williams, Chief Officer for Enterprise, to her first Economy and Development Select Committee meeting.

2. Declarations of Interest

County Councillor M. Feakins declared a personal, non-prejudicial interest pursuant to the Members Code of Conduct in respect of Agenda item 5 – Performance and Evaluation Framework for MonLife, as he sits on the shadow board of MonLife.

3. Public Open Forum

There were no members of the public present.

4. Superfast Cymru 2 Broadband Procurement and Future Plans

The Select Committee was scheduled to receive a presentation by Welsh Government officials regarding the Superfast Cymru 2 broadband procurement and future plans. However, Welsh Government staff were unavailable to attend the meeting today.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

It was noted that the Superfast Cymru 2 broadband contract was due to be announced some weeks ago but has yet to be announced. Therefore, it is still in the procurement stage and Welsh Government is not in a position to share the next steps.

However, the Welsh Government Minister, Julie James, was invited to an event in Llandewi Rhydderch last week. At this event Monmouthshire County Council had been informed that the Superfast Cymru broadband 1 roll out had achieved its targets. However, they are in a position now where they have 'stranded assets'. There is extra funding in the sum of £80 million released for Superfast Cymru broadband 2. These are the harder to reach properties and will not be a fast roll out in the second phase. The Minister was encouraging communities that were at the point of connection to look at a local community solution. The Authority is keen to hear from communities that are a 'stranded asset' to see how we can work with them individually.

The Cabinet Member with responsibility for Social Justice & Community Development expressed her disappointment that the Welsh Government representatives were unable to attend today's meeting.

The Select Committee also expressed its disappointment regarding the lack of attendance from Welsh Government.

We resolved that the Chair of the Select Committee writes to Welsh Government setting out the reasons why the Select Committee finds it unacceptable and ask that the Welsh Government representatives come back to a future meeting of the Select Committee to provide an update on the Superfast Cymru 2 broadband contract.

5. Performance and Evaluation Framework for MonLife

Context:

To scrutinise the draft Performance and Evaluation Framework that will underpin a business management framework for the new delivery model MonLife.

Key Issues:

To establish an integrated business planning, monitoring and evaluation framework across all of MonLife group's activities to measure performance, evidence impact and drive continuous improvement, i.e., one shared framework embracing MonLife (the charity), MonLife Plus (the Local Authority Trading Company) and the associated trading subsidiaries.

The performance framework will develop over time as MonLife establishes and progresses new programmes for delivery. Initially, the framework will reflect MonLife's initial business plans and programmes, and consolidate the key performance indicators / business matrices already in place across Tourism, Leisure, Culture and Youth Services (TLCY).

Diagram 1 in the report illustrates the proposed framework, which will be developed with the shadow board and directors prior to enactment. Central to the process will be the

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

MonLife group Business Plan that will reflect the contribution that MonLife is making to delivery of the Public Service Board (PSB) Wellbeing Plan, the Council's Corporate Plan and the wider legislative and policy context within which the group operates (this plan will be an aggregation of the MonLife & MonLife Plus business plans). Supporting the Business Plan will be annual SMART action plans for MonLife's teams and key delivery programmes (updated quarterly), and clear branding and marketing strategy and plans.

Member Scrutiny:

- It is important to understand how the relationship is going to work between the Authority and the Alternative Delivery Model (ADM) and how the Select Committee and Cabinet have transparency over the operation and performance of the ADM. A Member workshop would be beneficial to set out how the governance arrangements are going to work before final decisions are made.
- In response to a Select Committee Member's question, performance of Monmouth Leisure Centre has been undertaken regarding financial aspects and visitor numbers. Membership growth has been significant. 700 members has grown to around 1000. Financial aspects are being monitored to ensure targets are being met. The re-designed model has had a significant impact. For services to remain sustainable this type of investment would be welcomed across all of Monmouthshire's leisure centres.
- A consistent approach is being undertaken across all services. Work undertaken over the previous three years has been about trying to introduce new ways of working and looking at the targets. Going forward, targets will continue to be set. The opportunity is there to understand our markets and look more closely at our data to understand the usage of these services and businesses and who is using them.
- In response to a Select Committee Member's question regarding Chepstow Leisure Centre, it was noted that the Authority has a duty to its customers that the quality of provision across Monmouthshire is adhered to. Officers have spoken to the staff and were provided with ideas of how the leisure centre could be modernised with quite limited investment. Caldicot and Chepstow leisure centres are in a similar condition and significant investment is required in the two sites to maintain quality provision.
- There is considerable drift of leisure centre use from across the border into Chepstow. Services in the Forest of Dean are being rationalised. There is contact with schools across the border that wish to use the swimming pool at Chepstow Leisure Centre. The offer in Chepstow is currently above average and holding a good retention rate. However, investment in both sites within the south of the County is required. Marketing of these sites could also be improved.
- With regard to baseline measurements for community wellbeing, there is ongoing work being undertaken. The data is within the local Authority and partners and is

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

held in different areas. A workshop is being held on 30th September 2018 to identify availability of data with a view to collating this information.

- The Public Services Board (PSB) has been looking at the Gwent Futures data whereby health and wellbeing information is being gathered. This information is being launched in November 2018. The role that the Alternative Delivery Model (ADM) will play in contributing towards those indicators and how that contribution is monitored will need to be considered also.
- Tests have been carried out with Natural Resources Wales (NRW) regarding its Health Impact Toolkit, which has helped develop the second stage of the project. In terms of the Museum Service, officers have undertaken work around the Happy Museum Initiative. This is at the heart of developing an outcome measurement framework.
- Freedom of information requests will apply to both the teckel company and the charity. In the contractual documentation, details of how the Council will manage the process with the company and both parts of MonLife and MonLife Plus will be identified.
- Capture the details of the large numbers of staff who volunteer their services outside of working hours and add this information to the framework.
- It is key that a plan is created that links in with all partners with a view to tapping into various skill sets across the board.
- A small amount of funding, secured for this financial year, has been secured from Aneurin Bevan Health Board to pilot some work around physical activity and undertake a pilot of the potential wider dementia project.

Committee's Conclusion:

- We focussed on the relationship that is going to work between the Authority and the Alternative Delivery Model (ADM) and how the Select Committee and Cabinet have transparency over the operation and performance of the ADM.
- Future investment is key. Focussing on the Chepstow area given the timescales for the school's capital development going into the next decade.
- In terms of targets, there is a need to focus on critical Key Performance Indicators (KPIs).
- Impact and outcomes on communities focussing on the living landscape and the benefits of this to residents.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

- Best practice examples have been looked at in England and both in the charitable sector and elsewhere.
- Partnerships and data sharing - there are a number of partners that the Authority is working with, with a view to capitalising on the data that is being held to ensure that we have a strong baseline.
- There is still work to be done. The Select Committee is taking the lead in terms of the scrutiny function.
- The November 2018 Select Committee meeting will focus on the ADM.
- Develop a workshop to include all Members with a view to taking forward the ADM before this matter is scrutinised at the November 2018 Select Committee meeting.

6. Revenue and Capital Monitoring 2018/19 Outturn Statement

Context:

To receive information on the revenue and capital outturn position of the Authority at the end of reporting period 1 which represents the financial outturn position for the 2018/19 financial year based on May inclusive activities.

Recommendations proposed to Cabinet:

- That Members consider a net revenue forecast of £471,000 overspend.
- Members consider a capital outturn spend of £35.7m, which accords with budget provision for the year, after proposed slippage of £75,000. This describes a breakeven position not uncommon for this early in the year, although there is a potential for additional 21st Century schools costs in respect of additional asbestos removal and treatment costs not anticipated, which could be the order of £350,000.
- Consider the use of reserves proposed in para 3.8.1 of the report.
- Members note that the low level of earmarked reserves will notably reduce the flexibility the Council has in meeting the challenges of scarce resources, going forward.
- Members note the extent of movements in individual budgeted draws on school balances, and acknowledge a reported net forecast deficit of £622,000 resulting, and support the amendments to Monmouthshire County Council's Fairer Funding Regulations, as described in para 3.8.13 of the report, for onward engagement with schools forum and governing bodies.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

Member Scrutiny:

- In response to a Select Committee Member's question regarding risks to the Council in respect of capital receipts, it was noted that the risk lies predominantly around the future schools capital programme. From a cost of £40 million, £30 million will be paid for via capital receipts and £10 million paid for via borrowing. At the time of this decision being made, the Authority would not have had £30 million receipts in the bank. However, the nature of capital receipts is that they can be progressed over a prolonged period. The risk to the Council is felt in the way of interest payments in terms of temporary borrowing that is required to offset that. The vast majority of the capital receipts have been received.
- It is critical that the Authority continues to move forward at pace with regard to the review of its procurement procedures.
- The Select Committee will receive an update report in November 2018 regarding the Alternative Delivery Model containing details of all final documents appertaining to the enactment of MonLife and MonLife Plus.
- In response to a Select Committee Member's question regarding County Council input with regard to financial matters of MonLife, it was noted that it will depend on how the organisation crafts its management agreement with MonLife. We are not yet at this stage of the process to identify the operational activities. The Authority will continue to have a role in MonLife in its capacity as a subsidiary part of the Council. Under a service level agreement, it is likely that a County Council accountant will be moved across to MonLife via the TUPE process.
- Teckel company accounts need to be reported to the Authority.
- With regard to MonLife, the accounting will be monitored and managed by the Board and the Board of Trustees. However, there will be requirements for this to be reported within the Council arrangements on an annual basis. These could also be reported on a quarterly or six monthly basis, if required.
- We will need to understand the relationship between the Authority and the charity, i.e., value for money, and are the objectives that have been established being delivered and can this be clearly monitored.
- A workshop is required to aid Members in understanding the processes required in establishing the Alternative Delivery Model and to provide clarity, going forward.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

Committee's Conclusion:

- To support the recommendations proposed to Cabinet.
- That the need for the Alternative Delivery Model workshop is critical.

7. To confirm the following minutes:

7.1. Special Meeting of Economy and Development Select Committee dated 13th July 2018

The minutes of the special meeting of the Economy and Development Select Committee dated 13th July 2018 were confirmed and signed by the Chair.

7.2. Economy and Development Select Committee dated 19th July 2018

The minutes of the ordinary meeting of the Economy and Development Select Committee dated 19th July 2018 were confirmed and signed by the Chair.

8. Economy and Development Select Committee Forward Work Programme

We received the Economy and Development Select Committee Forward Work Programme. In doing so, the following points were noted:

- The Chair will write to Welsh Government regarding Superfast Cymru 2 Broadband Procurement following the deferment of consideration of this item due to Welsh Government being unable to attend today's meeting. An invitation will be extended to Welsh Government to attend a future meeting of the Select Committee.
- A special meeting of the Economy and Development Select Committee will be held on 19th October 2018 at 10.00am.
- Items to be confirmed for a future meeting of the Select Committee are Run for Wales to provide an update regarding the Velothon. Also, the Cross Border issues workshop with the Forest of Dean Council.
- Scrutiny of all final documents appertaining to the enactment of MonLife and MonLife Plus will be presented to the Select Committee on 22nd November 2018. A workshop will be held to confirm governance and management arrangements. This will be held before the Select Committee meeting on the 22nd November 2018. All Members will be encouraged to attend the workshop.
- The Chair and Vice Chair of the Economy and Development Select Committee will be meeting with the Chief Officer for Resources to discuss the procurement work, as this matter needs to be concluded as quickly as possible.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Economy and Development Select Committee held at The Council Chamber, County Hall, Rhadyr, Usk, Monmouthshire, NP15 1GA on Thursday, 27th September, 2018 at 10.00 am

- Draft budget proposals for 2019/20 will be presented to the Select Committee in November / December 2018 via a special meeting.
- City Deal Joint Select Scrutiny - 15th October 2018 at 12.30pm. The Chair and Vice Chair of the Economy and Development Select Committee are the County Council's representatives sitting on this Committee.
- For the New Year, scrutiny of ICT in Schools will be undertaken as a Joint Select Committee meeting with Children and Young People Select Committee.
- Business development and bringing new businesses into Monmouthshire will be added to the Work Programme.

9. Council and Cabinet Business Forward Work Programme

We received the Council and Cabinet Business Forward Plan.

10. Next Meeting

- Special Meeting - Economy and Development Select Committee dated 19th October 2018 at 10.00am.
- Ordinary Meeting - Economy and Development Select Committee dated 22nd November 2018 at 10.00am.

The meeting ended at 11.55 am.

Economy and Development Select Committee

Action List

27th September 2018

Minute Item:	Subject	Officer	Outcome
4.	Superfast Cymru 2 Broadband Procurement and Future Plans	Cllr. Pavia / Paula Harris	Chair of the Select Committee to write to Welsh Government setting out the reasons why the Select Committee finds it unacceptable and ask that the Welsh Government representatives come back to a future meeting of the Select Committee to provide an update on the Superfast Cymru 2 broadband contract.
5.	Performance and Evaluation Framework for MonLife	Cath Fallon / Paula Harris	Develop a workshop to include all Members with a view to taking forward the ADM before this matter is scrutinised at the November 2018 Select Committee meeting.

This page is intentionally left blank

Monmouthshire's Scrutiny Forward Work Programme 2018

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
22 nd November 2019	Abergavenny Outdoor Structure	Invite Councillors Woodhouse and Powell.	Rachael Rogers	Pre-decision Scrutiny
	Caldicot Regeneration Scheme (as part of Cardiff Capital Region City Deal)	Presentation on the Targeted Regeneration Investment Programme from vision to delivery.	Cath Fallon	Performance Update
	Events Update	Presentation on Events: New methodology for events and lessons learned.	Tim Lewis	Performance Update
TBC	Alternative Delivery Model	Scrutiny of all final documents appertaining to the enactment of MonLife and MonLife Plus.	Tracey Thomas Ian Saunders Marie Bartlett Cath Fallon	Performance monitoring/policy development
Special Meeting 18 th December PM	Velathon Impact Assessment (TBC)	Scrutiny of the return on investment from the Velathon 2018.	Run for Wales Bob Greenland Ian Saunders	Performance Monitoring
	Outdoor Education	Scrutiny of the service re-provision proposals.	Ian Saunders	Policy Development
New Year 2019	Future Economies WORKSHOP 2	Discussion with the Forest of Dean Council on issues of mutual interest: <ul style="list-style-type: none"> ✓ Impact of the removal of the Severn Tolls ✓ Tourism and enterprise ✓ Affordable housing, transport 	Mark Hand Cath Fallon James Woodhouse	Action Learning

Monmouthshire's Scrutiny Forward Work Programme 2018

10 th January 2019	Budget Scrutiny	Pre-decision Scrutiny of the draft budget proposals for 2019-20 in line with the Corporate Plan.	Mark Howcroft Peter Davies	Budget Scrutiny
New Year 2019	Local Development Plan WORKSHOP	TBC	Mark Hand Rachel Lewis Bob Greenland	Policy Development
Late January/February 2019	Broadband	Welsh Government to attend to update on the Superfast Cymru 2 broadband procurement and future plans (post announcement in December of the future funding for Monmouthshire).	Cath Fallon Bob Greenland	Performance Monitoring

Future Meeting Items:

Agreed Scrutiny Focus for 2018-19:

- **Affordable housing, transport and the LDP**
- **Impact of the removal of the Severn Tolls**
- **Tourism and enterprise**
- **ICT in Schools** ~ scrutinise jointly with CYP Select ~ Post Evaluation Review to return. Joint scrutiny of the outcomes for young people: Implementing the technology → delivering the teaching and learning → digital attainment levels.
- **Marketing Monmouthshire for Business** ~ potential workshop
- **Business and Enterprise Strategy**
- **Asset Investment Strategy and progress of projects**

Monmouthshire's Scrutiny Forward Work Programme 2018

Work Programme Items for circulation:

Agreed for the following reports to be emailed as opposed to tabled (unless requested by members):

- **Velethon Report for 2017 when available**
- **I County Strategy 2** ~ revised strategy to incorporate digital maturity and culture ~ October
- **Information Strategy** ~ linking 3 strands: information governance, data insight and digital data ~ October
- **Employability Grant** ~ October

This page is intentionally left blank

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	06/06/19	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	03/04/19	Play Action Plan/Play Sufficiency Assessments		Mike Moran	31/10/18	
Cabinet	03/04/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/18	
Council	07/03/19	Final Budget Proposals		Joy Robson	11/09/18	
Council	07/03/19	Treasury Management Strategy 2019/20	To accept the annual treasury Management	Joy Robson	11/09/18	
Council	07/03/19	Council Tax Resolution 2019/20	To set budget and Council tax for 2019/20	Ruth Donovan	11/09/18	
Cabinet	06/03/19	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	17/04/18	

Cabinet - Special	20/02/19	Final Revenue and Capital Budget Proposals		Peter Davies	20/09/18	
Cabinet	06/02/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/18	
Council	17/01/19	Council Tax Reduction Scheme 2018/19		Ruth Donovan	11/09/18	
Cabinet	09/01/19	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/18	
Cabinet	09/01/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	19/12/18	Draft Revenue Capital Budget Proposals	To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23	Joy Robson/Peter Davies	19/09/18	
Council	13/12/18	Capital Budget Report on 3rd Lane on Wye Bridge	Defer to December	Paul Keeble	20/09/18	
Council	13/12/18	Final approval of MonLife and MonLife Plus		Tracey Thomas	09/08/18	

Cabinet	05/12/18	Welsh Football League Pyramid - Monmouthshire Clubs		Mike Moran	05/11/18	
Cabinet	05/12/18	LA and Schools Partnership Agreement		Cath Saunders	26/09/18	
Cabinet	05/12/18	Reorganisation of ALN and Inclusion Services update	Cabinet consider objections received on the Reorganis	Debbie Morgan	25/05/18	
Cabinet	05/12/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018.	Dave Jarrett	17/04/18	
Cabinet	05/12/18	Council Tax Base 2019/20 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	17/04/18	
Cabinet	05/12/18	Corporate Plan: Progress Report		Matthew Gatehouse	10/07/18	
Cabinet	05/12/18	Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20	Mark Howcroft	17/04/18	
Cabinet	05/12/18	Implementation of NJC revised payspine April 2019			09/10/18	
ICMD	28/11/18	Skills at Work		Cath Fallon	06/11/18	
ICMD	28/11/18	Panel Fees for Foster Carers		Jane Rodgers	17/10/18	

ICMD	14/11/18	Social Housing Grant Programme		Shirley Wiggam	25/10/18	
ICMD	14/11/18	Rural Allocations Policy		Shirley Wiggam	25/10/18	
ICMD	14/11/18	Family Support within 'Statutory' Children's Services Re-design of the Contact Service		Jane Rodgers	17/10/18	
ICMD	14/11/18	Review of Mardy Local Lettings Policy		Ian Bakewell	23/10/18	
ICMD	14/11/18	Proposal to extend supporting people contracts in 2019/20		Chris Robinson	10/09/18	
Cabinet	07/11/18	Targeted Regeneration Investment Programme, The Cross, Caldicot		Cath Fallon	12/10/18	
Cabinet	07/11/18	Cadetship Programme		Tracey Harry	20/09/18	
Cabinet	07/11/18	Structure Report		Roger Hoggins	20/09/18	
Cabinet	07/11/18	Project 5: Development of a Therapeutic Foster Care Service for Complex Young People		Jane Rodgers	30/08/18	
Cabinet	07/11/18	MTFP and Budget Process for 2019/20 to 2022/23	To outline the context and process within which the MTFP over the next 4 years and the budget for 2019/20 will be developed.	Joy Robson	17/04/18	

Council	13/12/18	21st Century Schools - Band B project Team		Will Mclean	12/10/18	
Council	25/10/18	Statement of Gambling Policy and proposals for Casinos		Linda O'Gorman	10/09/18	
Council	25/10/18	Proposal to create a development company		Deb Hill-Howells		
Council	25/10/18	County Hall Accommodation	Seeking approval to undertake borrowing to fund the refurbishment works to County Hall	Deb Hill-Howells	17/07/18	
ICMD	24/10/18	Additional Service Offer at Usk Hub	To seek approval for the development of a business case to site a Post Office within Usk Hub following the announcement of the planned closure of the current facility on Bridge Street	Matt Gatehouse / Richard Drinkwater	04/10/18	
ICMD	10/10/18	Register of Priority Services		Ian Hardman	18/09/18	
ICMD	10/10/18	Joint Heritage Services with Torfaen		Mark Hand	05/09/18	
ICMD	10/10/18	Extension of Lease for Gilwern Library	To seek approval to extend the council's lease of space within Gilwern Community Centre for the continued provision of a library service beyond the end of the current agreement which expires in March 2019	Matthew Gatehouse	03/08/18	
Cabinet	03/10/18	Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018.	Dave Jarrett	17/04/18	
ICMD	26/09/18	Joint Heritage Services with Torfaen	DEFERRED TO 10 OCTOBER	Mark Hand	05/09/18	

ICMD	26/09/18	Amendments to cemeteries management practice to withdraw burial plot reservations.		Deb Hill-Howells	17/07/18	12/09/18
Council	20/09/18	Abergavenny Hub	Final business case to proceed with the creation of a Hub at Abergavenny Town Hall	Deb Hill Howells	17/07/18	
Council	20/09/18	A40 Wyebridge Highway Improvement Scheme		Paul Keeble	12/07/18	
Council	20/09/18	Well-being Objectives and Statement Annual Report 2017/18	For Council to approve the Annual Report 2107/18 on MCCs wellbeing objectives and statement	Richard Jones	30/05/18	
Council	20/09/18	Fairtrade		Hazel Clatworthy	24/05/18	
Council	20/09/18	MCC Audited Accounts 2017/18 (formal approval)	To present the audited Statement of Accounts for 2017/18 for approval by Council	Joy Robson/Mark Howcroft		
Council	20/09/18	ISA 260 report - MCC Accounts - attachment above	To provide external audits report on the Statement of Accounts 2017/18	WAO		
Council	20/09/18	J Block Proposals		Deb Hill-Howells		
Council	17/09/18	Monmouthshire Citizen Advice Bureau Annual Report	To provide members with an opportunity to discuss the work and ask questions of the Chief Executive of CAB Monmouthshire which provides advice to local people and its contribution to the council's purpose of building sustainable and resilient communities.	Matt Gatehouse	05/10/18	
ICMD	12/09/18	Colleague Volunteering Pilot	To seek approval to establish a Colleague Volunteering Pilot for 30 staff across directorates.	Owen Wilce		

Cabinet	05/09/18	NEET		Hannah Jones	09/08/18	
Cabinet	05/09/18	Management of obstructions in the public highway	For Cabinet to approve recommendations made by Strong Communities Select on 30th July	Roger Hoggins	09/08/18	
Cabinet	05/09/18	ICM Phase 2 Implementation of Family Support Services - post statutory threshold		Jane Rodgers	01/08/18	
Cabinet	05/09/18	Targeted Regeneration Investment - South Monmouthshire		Cath Fallon	13/07/18	
Cabinet	05/09/18	Childcare Offer		Rebecca Davis	12/06/18	
Cabinet	05/09/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018	Dave Jarrett	17/04/18	
Cabinet	05/09/18	Recommendations on the review of ALN & Inclusion Services	Cabinet to receive recommendations based on the con	Debbie Morgan	25/05/01	
Cabinet	05/09/18	Regional Safeguarding Board Annual Report	Deferred	Claire Marchant		
Cabinet	05/09/18	S106 Procedure Note and S106 Guidance Note	DEFERRED from May	Mark Hand		
ICMD	22/08/18	Anti-Social Behaviour, Crime and Policing Act 2014		Andrew Mason	03/08/18	

ICMD	08/08/18	Children's Services – Supporting First Years in Practice		Jane Rodgers	19/07/18	
ICMD	08/08/18	Safeguarding Business Support Update		Diane Corrister	19/07/18	
ICMD	08/08/18	Financial Systems support team - change of role and job description		Ruth Donovan	03/07/18	
Council	26/07/18	Shadow Board recruitment for the ADM		Cath Fallon	15/06/18	
Council	26/07/18	Stock Transfer – Promises Kept/Missed & Added Value	PRESENTATION ONLY	Ian Bakewell	08/06/18	
Council	26/07/18	Audit Committee Annual Report		Wendy Barnard	24/05/18	
Council	26/07/18	Strategic Development Plan (SDP) Responsibility Audit	DEFERRED	Mark Hand	09/05/18	
Council	26/07/18	Chief Officer Annual Report		Claire Marchant		
Council	26/07/18	Safeguarding Evaluative Report		Claire Marchant		
ICMD	25/07/18	Private Sector Housing Loan Schemes - Change of Terms.		Steve Griffiths	21/06/18	

Cabinet	25/07/18	Youth Enterprise			20/06/18	
Cabinet	25/07/18	Borough Theatre			20/06/18	
Cabinet	25/07/18	Events			20/06/18	
Cabinet	25/07/18	Month 2 Budget Report			20/06/18	
ICMD	25/07/18	Housing Renewal Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	B&B Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	'Disposal of land adjacent to A40 at Monmouth for highway improvements'	DEFERRED from June	Gareth King/Cllr P Murphy	03/05/18	13/06/18
Cabinet	25/07/18	Resource Strategy	To comprise Commercial; Procurement; People; Digital; Financial strategies	Peter Davies	23/04/18	
Cabinet	25/07/18	Budget Monitoring report - Month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	25/07/18	The delivery of budget savings for 2018/19.	To provide Cabinet with a level of comfort and reassurance around the delivery of Budget savings for 2108/19	Peter Davies	15/04/18	

ICMD	25/07/18	Care Homes Fees – Fair Rate for Care Exercise	Cllr P Jones	Nicola Venus- Balgobin		
ICMD	11/07/18	FLOOD and Water Management Act 2010 - Schedule 3 IMPLEMENTATION of the Sustainable Drainage Systems (SuDS) Approving Body (SAB)		Paul Keeble	22/06/18	
ICMD	11/07/18	RECRUITMENT OF BSSG ADMIN OFFICER		Christian Schmidt	22/06/18	
ICMD	11/07/18	Workforce Update Report - Children's Services	DEFERRED	Claire Robins	07/06/18	
Cabinet	04/07/18	Disposal of Land between Llanishen and Trellech	To declare approx 36 acres of land between Llanishen and Trellech surplus to requirements and to seek consent for its disposal	Gareth King	15/06/18	
Cabinet	04/07/18	Care Leavers Report		Ruth Donovan	07/06/18	
Cabinet	04/07/18	Restructure of attractions services in TLCY		Tracey Thomas	07/06/18	
Cabinet	04/07/18	Review of ALN & Inclusion Services	Cabinet to consider the results of the statutory consulta	Debbie Morgan	25/05/18	
Cabinet	04/07/18	School Meal Debt Management		Roger Hoggins	17/05/18	
Cabinet	04/07/18	Draft NEET Reduction Strategy		Hannah Jones	08/05/18	

Cabinet	04/07/18	Inspire Programmes (Inspire2Achieve and Inspire2W	DEFERRED	Hannah Jones	08/05/18	
Cabinet	04/07/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 3 held on the 21st June 2018.	Dave Jarrett	17/04/2018	
Cabinet	04/07/18	Crick Road Business Case	ITEM DEFERRED	Colin Richings		
Cabinet	04/07/18	The Knoll, Section 106 funding, Abergavenny	DEFERRED from June	Mike Moran		07/03/18
Cabinet	04/07/18	Chippenham Mead Play Area	DEFERRED from 6/6/18	Mike Moran		
ICMD	27/06/18	REALLOCATION OF SECTION 106 FUNDING, MONMOUTH		Mike Moran	08/06/18	
ICMD	27/06/18	Definitive Map Modification Order Section 53 (C) (i) Wildlife & Countryside Act 1981 Restricted Byway (53-16) Great Panta Devauden		Paul Keeble/Cllr B Jones	31/05/18	
ICMD	27/06/18	Planning advice charges for LDP candidate sites.		Mark Hand	24/05/18	Report deleted from Planner 7/6/18
ICMD	27/06/18	Early help Duty and Assessment – Hierarchy Update – Service Manager		Claire Robins	24/05/18	
Council	21/06/18	Corporate Parenting Strategy		Claire Marchant	07/06/18	

Council	21/06/18	Plastic Free County		Hazel Clatworthy	24/05/18	
Council	21/06/18	Joint Scrutiny of the City Deal		Hazel Ilett	30/04/18	
ICMD	13/06/18	Housing Restructure		Ian Bakewell	17/05/18	
ICMD	13/06/18	Re-fit Cymru programme	To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies.	Deb Hill Howells/Phil Murphy	10/05/18	
ICMD	13/06/18	Supporting People contract procurement exemptions		Chris Robinson	10/04/18	
ICMD	13/06/18	Children with Disability - Hierachy Update		Claire Robins	05/03/18	15/02/2018 Report deleted from planner
Cabinet	06/06/18	Twr Mihangel Section 106 Funding		Mike Moran	18/05/18	
Cabinet	06/06/18	Section 106 Off-Site Play Contributions		Mike Moran	18/05/18	
Cabinet	06/06/18	ADM Update		Tracey Thomas	18/05/18	
Cabinet	06/06/18	Proposed 25 year lease of Former Park Primary , Abergavenny, to Abergavenny Community Trust		Nicola Howells	15/05/18	

Cabinet	06/06/18	Council Response to the LGR Green Paper		Matt Gatehouse	14/05/18	
Cabinet	06/06/18	Revenue and Capital Monitoring 2017/18 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2017/18 year.	Mark Howcroft	17/04/18	09/03/18
Cabinet	06/06/18	Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 1 held on 19th April and meeting 2 held on 10th May 2018	Dave Jarrett	17/04/18	
Cabinet	06/06/18	Corporate Parenting Strategy		Jane Rodgers	22/03/18	
Cabinet	06/06/18	Welsh Language Monitoring Report	Moved to Strong Communities Select	Alan Burkitt		07/03/18
Cabinet	06/06/18	Kerbcraft Update	DEFERRED from May			
ICMD	23/05/18	Creation of an Asset Officer Post, Estates		Deb Hill Howells/Cllr P Murphy	03/05/18	
ICMD	23/05/18	Letting of Penarth Farm, Llanishen		Gareth King/Cllr P Murphy	03/05/18	
ICMD	23/05/18	High Street Rate Relief Scheme for 2018/19	To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance	Ruth Donovan	26/04/18	07/03/18
ICMD	23/05/18	Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill		Paul Keeble/Cllr B Jones	25/04/18	

ICMD	23/05/18	Transfer to Torfaen - Assessment of free school meal entitlement for MCC		Nikki Wellington/Cllr Murphy	10/04/18	
Council	10/05/18	Strategic Asset Management Plan		Peter Davies	23/04/18	
Council	10/05/18	To agree update on the Safeguarding Policy		Cath Sheen	16/04/18	
Council	10/05/18	Local Development Plan Delivery Agreement		Mark Hand	11/04/18	
Council	10/05/18	Boundary Review		John Pearson		
ICMD	09/05/18	Rural Programmes Team – ICT and Finance Apprentice Post		Michael Powell	23/04/18	
ICMD	09/05/18	GDPR Data Protection Policy		Rachel Trusler	20/04/18	
ICMD	09/05/18	Trellech Speed Limits		Paul Keeble	18/04/18	
ICMD	09/05/18	Civil Parking Enforcements	Moved from Cabinet 11/04/18	Paul Keeble	13/04/18	
ICMD	09/05/18	PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY		Paul Keeble/Cllr B Jones	13/04/18	

ICMD	09/05/18	Creation of fixed term Senior Planning Policy Officer Post for 3.5 years		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post;		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Creation of fixed term Apprentice Planner post (exact job title tbc)		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Re-evaluation of Post of Lead - Community Improvement Supervisor		Nigel Leaworthy	10/04/18	
ICMD	09/05/18	Supporting People contract procurement exemptions	DEFERRED TO 13 JUNE	Chris Robinson	15/02/18	
ICMD	09/05/18	Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts		Paul Keeble		09/03/18
Cabinet	02/05/18	Adoption of Road Safety Strategy		Paul Keeble		
Cabinet	02/05/18	Social Justice Strategy		Cath Fallon		
Council	19/04/18	Bryn Y Cwm Change of name		Matt Gatehouse	21/03/18	
Council	19/04/18	Council Diary 2018/19		John Pearson	12/03/18	12/03/18

Council	19/04/18	Sale of old County Hall Site		Roger Hoggins	16/02/18	
Council	19/04/18	Chief Officer Report CYP		Will Mclean	25/01/18	
ICMD	18/04/18	Communities for Work		Hannah Jones	22/03/18	
ICMD	18/04/18	Disposal of easement at Wonastow Road		Ben Winstanley	14/03/18	
Cabinet	11/04/18	Tree Policy		Roger Hoggins	19/02/18	
Cabinet	11/04/18	VAWDASV		Joe Skidmore	08/02/18	
Cabinet	11/04/18	Disposal of County Hall		Roger Hoggins		
Cabinet	11/04/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018	Dave Jarrett		
ICMD	28/03/18	Property Maintenance Framework Agreement		Phil Kenney/P Murphy	06/03/18	
ICMD	28/03/18	Children's Services Business Support Team - Hierachy Update		Claire Robins	05/03/18	

ICMD	28/03/18	Social Care & Health - Business Support Post		Claire Robins	05/03/18	
ICMD	28/03/18	Staffing Restructure of SCH Workforce Development Team		Sian Sexton	05/03/18	
ICMD	28/03/18	Operational Changes to Trading Standards		Gareth Walters/Sara Jones	27/02/18	
ICMD	28/03/18	Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penyval,		Nigel Leaworthy		
Council	19/03/18	City Deal Business Plan		Paul Matthews		
Council	19/03/18	LDP		Mark Hand		
ICMD	14/03/18	Future of Melin Private Leasing Scheme		Ian Bakewell	15/02/18	
ICMD	14/03/18	2nd Phase Families Support Review		Claire Marchant		
ICMD	14/03/18	Award Garden Waste Contract		Carl Touhig		
ICMD	14/03/18	S106 Transport Projects		Richard Cope		

Cabinet	07/03/18	2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies	To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund	Dave Jarrett		
Cabinet	07/03/18	Corporate Parenting Strategy		Claire Marchant		
Cabinet	07/03/18	EAS Business Plan		Will Mclean		
Cabinet	07/03/18	Proposed changes to the schools mfunding formulafor the funding of building maintenance costs	To seek approval to reduce the funding of building maintenance costs for our new schools	Nikki Wellington		
Cabinet	07/03/18	Replacement document management system for revenues		Ruth Donovan		
Cabinet	07/03/18	Review of Additional Learning Needs and inclusion services	To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services	Matthew Jones		
Cabinet	07/03/18	Turning the World Upside Down	DEFERRED	Claire Marchant		
Cabinet	07/03/18	Whole Authority Risk Assessment		Richard Jones		
Council	01/03/18	Treasury Strategy		Peter Davies	08/02/18	
Council	01/03/18	Approval of public service board well-being plan		Matt Gatehouse		

Council	01/03/18	Area Plan - Population Needs Assessment		Claire Marchant		
Council	01/03/18	Council Tax Resolution 2018/19		Ruth Donovan		
Council	01/03/18	Pooled fund for care homes		Claire Marchant		
Council	01/03/18	Social Justice Policy	ITEM DEFERRED	Cath Fallon		
Cabinet	28/02/18	Borough Theatre		Tracey Thomas	19/02/18	
ICMD	28/02/18	Recruitment for Maternity Cover: Development Management Team		Phil Thomas	08/02/18	
ICMD	28/02/18	Restructure of Mental health Social Work Staffing		John Woods	08/02/18	
ICMD	28/02/18	Staffing Restructure of Adult Disability Service		John Woods	08/02/18	
Cabinet	28/02/18	Final Budget Proposals		Peter Davies		
ICMD	28/02/18	Charges in relation to the delivery of the auths private water supply responsibilities		Huw Owen		

ICMD	28/02/18	Fixed Penalty Notice charges for fly tipping offences		Huw Owen/Sara Jones		
ICMD	28/02/18	Gypsy and Traveller Pitch allocation policy report		Steve Griffiths		
ICMD	28/02/18	Re-designation of Shared Housing		Ian Bakewell/Greenland		
ICMD	28/02/18	Removal of under 18 burial charges		Deb Hill Howells		
Council	15/02/18	Active Travel Plan and Civil Parking Enforcement		Roger Hoggins		
Council	15/02/18	Corporate Plan		Kellie Beirne		
Council	15/02/18	Pay Policy		Sally Thomas		
ICMD	14/02/18	All Wales Play opportunities grant		Matthew Lewis/Cllr Greenland		
ICMD	14/02/18	Development Management Enhanced Services proposals		Phil Thomas		
ICMD	14/02/18	Loan to Foster Carers		Jane Rodgers		

ICMD	14/02/18	Personal Transport Budgets		Roger Hoggins		
ICMD	14/02/18	Public Health Wales Act - Intimate Piercing		David Jones		
ICMD	14/02/18	Residents only parking permit scheme Usk View, Merthyr Road, Abergavenny		Paul Keeble		
ICMD	14/02/18	Usk in Bloom		Cath Fallon		
ICMD	08/02/18	Fixed Penalty Notice charges for fly tipping offences		Huw Owen		03/01/18
Cabinet	06/02/18	Future Options for Mounton House School		Will Mclean	27/09/18	
ICMD	31/01/18	Seasonal Garden Waste Collections		Carl Touhig		
ICMD	31/01/18	Staffing changes in Policy and Governance		Matt Gatehouse		
Cabinet	29/01/18	ADM		Kellie Beirne		
Cabinet	29/01/18	Corporate Plan		Kellie Beirne		

Council	18/01/18	Council Tax Reduction Scheme 2018/19		Ruth Donovan		
Council	18/01/18	Response to Older Adults Mental Health Consultation		Claire Marchant		
ICMD	17/01/18	Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995		Joy Robson/Mark Howcroft		
ICMD	17/01/18	Supporting People Programme Grant Spendplan 2018-19		Chris Robinson		03/01/18
ICMD	17/01/18	Trainee Accountant Regrade		Tyrone Stokes		
Cabinet	10/01/18	Budget Monitoring Report	The purpose of this report is to provide members with information on the forecast outturn position of the authority at end of month reporting for 2016/17 financial year	Joy Robson/Mark Howcroft		
Cabinet	10/01/18	Chepstow Cluster - proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster	Nikki Wellington		
Cabinet	10/01/18	Re-Use Shop at Ilanfoist Household Recycling Centre		Roger Hoggins		
Cabinet	10/01/18	Management of obstructions in the public highway		Roger Hoggins		
Cabinet	10/01/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14th December 2017	Dave Jarrett		

--	--	--	--	--	--	--

This page is intentionally left blank